

Dear Sir/Madam,

Change of direct debit information for

I/We have changed the financial institution account from which my/our direct debits are deducted. With immediate effect, please amend your records to make sure all future payments are deducted from my/our new account.

**My/Our current account details**

Financial institution: .....  
BSB: .....  
Account name: .....  
Account number: .....

**My/Our new account details**

Financial institution: Defence Bank  
BSB: 833 205  
Account name: .....  
Account number: .....

I/We confirm that I/we am/are authorised to operate the account represented by the BSB and Account number shown immediately above (My/Our new account details).

If you have any questions, please contact me on .....

Thank you for your assistance

Yours sincerely,

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