Update account signatories

Defence Bank

Applicant/s to complete this section

Complete this form to nominate or vary signatory's on accounts held at Defence Bank. This advice supersedes any previous arrangement which means that any person who is an existing signatory who is not listed on this form will be removed.

Each time this form is completed, details of all signatories must be provided. All changes must be approved by existing account owner/s or authorised representatives of a Organisation.

Personal Account owner/s

Amendments to signatories and signing authority instructions to be authorised by Account holders as per current signing authority instructions of the account(s). A signatory can request for their access to be removed from an account without the need for authorisation from the account holder.

Primary member name

Primary member number

Joint member name

Joint member number

Primary address

State Postcode

Primary phone

Primary email

Non-Personal Account owner/s

Amendments to signatories and signing authority instructions may require 'Signed Minutes of Meeting' for changes to Incorporated or Unincorporated Association accounts.

Organisation name

Organisation member number

Please provide a point-of-contact (to receive Defence Bank notices and hold the share in trust)

Name of point-of-contact

Organisation address

State Postcode

Organisation phone

Organisation email

Nominated accounts

I/we wish to change the signatories to the following accounts.

(Please tick one method of operation: *separately* – where account holders may act individually; or *jointly* – where two or more account holders must act together).

Account number	☐ Separately	OR	☐ Jointly	☐ Available in online banking[2]
Account number	☐ Separately	OR	☐ Jointly	☐ Available in online banking[2]
Account number	☐ Separately	OR	☐ Jointly	☐ Available in online banking[2]
Account number	☐ Separately	OR	☐ Jointly	☐ Available in online banking[2]

Effective date / /

Note: If no method of operation is indicated the *jointly* method of operation will apply to account requests on this form.[1]

1. Method of Operation — "Separate authority (any to sign)" means any one authorised signatory may transact independently. "Joint authority (two to sign)" means minimum two authorised signatories must approve and sign for any transaction.
2. Online Banking Access will be provided to signatory's for all accounts listed when requested. If jointly-operated accounts held a transaction will be set up via Business Banking allowing one member to set up the transaction and then approved by another before it is processed ensuring that 'joint to sign' authority is being followed.
3. If you are an existing Member of Defence Bank, your Member Number, details provided along with valid identification will be used to verify you through AML/CTF legislation. Where no active membership is held, these details will be used to create a Signatory Membership profile to attach your signing authority to the nominated accounts requested.
4. Completion of the tax residency questions is mandatory for all individuals connected to this membership. Providing your Tax File Number (TFN) is optional; however, if you do not provide it, tax may be deducted from interest you earn at the highest applicable rate. Your TFN will apply to future accounts opened under this membership. Defence Bank collects your tax residency information to meet its reporting obligations under the Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standard (CRS). If you are a tax resident of another country, you may also be required to provide your foreign Tax Identification Number (TIN). Defence Bank may provide information about you and your accounts to the Australian Taxation Office (ATO), which may exchange it with relevant overseas tax authorities.
5. In line with our regulatory obligations, understanding the origin of your deposits and the intended purpose of your Defence Bank memberships will help us ensure the integrity and security of your ongoing banking relationships.
6. Where a signatory has nominated access to a Visa Debit card, the signer agrees to Visa terms and conditions set out in the Defence Bank Products and Services Conditions of Use disclosure document.

Update account signatories

Defence Bank

Applicant/s to complete this section

Verifying your identity

You should provide sufficient documents from the lists below to verify your full name, and either your date of birth or residential address.
If your photographic identification does not have your full name and either your date of birth or residential address, you can use an additional non-photographic identification document to fulfil this requirement.

At least one form of photographic identification should be provided.

Acceptable photographic identification.

- Drivers Licence
- Passport

Acceptable non-photographic identification (if required).

- Birth certificate
- Medicare Card
- Citizenship certificate
- Tax assessment notice
- Rates Notice
- State Government ID card (TBD)

If your photographic identification does not have your full name and either your date of birth or residential address, you can use an additional non-photographic identification document to fulfill this requirement. If you are unable to visit a branch, please fill out F602 - Certification form. Verifying your identity. You can get your documents certified by approved certifier.

For approved certifiers, visit **defencebank.com.au/tools-and-advice/forms-and-applications/approved-certifiers.**

The completed application form and certified identification documents can be posted to your local Defence Bank branch location for processing.

To locate you nearest branch please visit **defencebank.com.au/about-us/branches**

Privacy information

Defence Bank complies with applicable privacy laws. General information about how we collect, use and disclose personal information about you is set out in our Defence Bank Products and Services – Conditions of Use. Our Privacy Policy provides additional information about how we handle your personal information. Both of these documents can be viewed on our website at **defencebank.com.au** or are available on request. When you access our website the terms of our Website Privacy Notice also apply. When you apply for a loan product we will ask that you give us various privacy permissions.

I understand that my personal information to be collected, used and disclosed in accordance with Defence Bank's Privacy Policy and the *Privacy Act 1998 (Cth)*. This includes verification of personal information as required by the *AML/CTF Act*.

Details of each signatory to Defence Bank

Signatory 1 **Access to a Visa Debit card[6]** Yes ☐ No ☐ **Access to Online Banking[2]** Yes ☐ No ☐

Member number (if applicable)[3]		Residential address	
Title/rank	Gender		State / Postcode
Last name		Postal address	
First name			State / Postcode
Middle name(s)		Phone	
Date of birth	/ /	Other phone	
Occupation		Email	

Tax Residency Declaration.[4]

Are you an Australian resident for taxation purposes? Yes. ☐ No. ☐

Are you a US citizen and/or resident for taxation purposes of the US and/or another country? Yes. ☐ No. ☐

Tax File Number | Country | TIN

Intended nature of relationship.[5]

Please provide the purpose of the account with Defence Bank.

☐ Everyday banking ☐ Savings ☐ Investment ☐ Other (please specify)

Visa Debit card ☐ Standard grey ☐ Pink camo ☐ Army camo ☐ Navy camo ☐ RAAF camo

Visa Debit Cards can only be attached to transactional accounts that are one to sign.

Signature | Date / /

Update account signatories

Defence Bank

Applicant/s to complete this section

Signatory 2 **Access to a Visa Debit card[6]** Yes ☐ No ☐ **Access to Online Banking[2]** Yes ☐ No ☐

Member number (if applicable)[3]
Title/rank Gender
Last name
First name
Middle name(s)
Date of birth / /
Occupation

Residential address
State Postcode
Postal address
State Postcode
Phone
Other phone
Email

Tax Residency Declaration.[4]
Are you an Australian resident for taxation purposes? Yes. ☐ No. ☐
Tax File Number

Are you a US citizen and/or resident for taxation purposes of the US and/or another country? Yes. ☐ No. ☐
Country TIN

Intended nature of relationship.[5]
Please provide the purpose of the account with Defence Bank.

☐ Everyday banking ☐ Savings ☐ Investment ☐ Other (please specify)

Visa Debit card ☐ Standard grey ☐ Pink camo ☐ Army camo ☐ Navy camo ☐ RAAF camo
Visa Debit Cards can only be attached to transactional accounts that are one to sign.

Signature Date / /

Signatory 3 **Access to a Visa Debit card[6]** Yes ☐ No ☐ **Access to Online Banking[2]** Yes ☐ No ☐

Member number (if applicable)[3]
Title/rank Gender
Last name
First name
Middle name(s)
Date of birth / /
Occupation

Residential address
State Postcode
Postal address
State Postcode
Phone
Other phone
Email

Tax Residency Declaration.[4]
Are you an Australian resident for taxation purposes? Yes. ☐ No. ☐
Tax File Number

Are you a US citizen and/or resident for taxation purposes of the US and/or another country? Yes. ☐ No. ☐
Country TIN

Intended nature of relationship.[5]
Please provide the purpose of the account with Defence Bank.

☐ Everyday banking ☐ Savings ☐ Investment ☐ Other (please specify)

Visa Debit card ☐ Standard grey ☐ Pink camo ☐ Army camo ☐ Navy camo ☐ RAAF camo
Visa Debit Cards can only be attached to transactional accounts that are one to sign.

Signature Date / /

Update account signatories

Defence Bank

Applicant/s to complete this section

Signatory 4 **Access to a Visa Debit card[6]** Yes ☐ No ☐ **Access to Online Banking[2]** Yes ☐ No ☐

Member number (if applicable)[3]
Title/rank Gender
Last name
First name
Middle name(s)
Date of birth / /
Occupation

Residential address
State Postcode
Postal address
State Postcode
Phone
Other phone
Email

Tax Residency Declaration.[4]
Are you an Australian resident for taxation purposes? Yes. ☐ No. ☐
Tax File Number

Are you a US citizen and/or resident for taxation purposes of the US and/or another country? Yes. ☐ No. ☐
Country TIN

Intended nature of relationship.[5]
Please provide the purpose of the account with Defence Bank.

☐ Everyday banking ☐ Savings ☐ Investment ☐ Other (please specify)

Visa Debit card ☐ Standard grey ☐ Pink camo ☐ Army camo ☐ Navy camo ☐ RAAF camo
Visa Debit Cards can only be attached to transactional accounts that are one to sign.

Signature Date / /

Signatory 5 **Access to a Visa Debit card[6]** Yes ☐ No ☐ **Access to Online Banking[2]** Yes ☐ No ☐

Member number (if applicable)[3]
Title/rank Gender
Last name
First name
Middle name(s)
Date of birth / /
Occupation

Residential address
State Postcode
Postal address
State Postcode
Phone
Other phone
Email

Tax Residency Declaration.[4]
Are you an Australian resident for taxation purposes? Yes. ☐ No. ☐
Tax File Number

Are you a US citizen and/or resident for taxation purposes of the US and/or another country? Yes. ☐ No. ☐
Country TIN

Intended nature of relationship.[5]
Please provide the purpose of the account with Defence Bank.

☐ Everyday banking ☐ Savings ☐ Investment ☐ Other (please specify)

Visa Debit card ☐ Standard grey ☐ Pink camo ☐ Army camo ☐ Navy camo ☐ RAAF camo
Visa Debit Cards can only be attached to transactional accounts that are one to sign.

Signature Date / /

Update account signatories

Defence Bank

Applicant/s to complete this section

Signatory 6 **Access to a Visa Debit card[6]** Yes ☐ No ☐ **Access to Online Banking[2]** Yes ☐ No ☐

Member number (if applicable)[3]

Title/rank Gender

Last name

First name

Middle name(s)

Date of birth / /

Occupation

Residential address

State Postcode

Postal address

State Postcode

Phone

Other phone

Email

Tax Residency Declaration.[4]

Are you an Australian resident for taxation purposes? Yes. ☐ No. ☐

Are you a US citizen and/or resident for taxation purposes of the US and/or another country? Yes. ☐ No. ☐

Tax File Number

Country TIN

Intended nature of relationship.[5]

Please provide the purpose of the account with Defence Bank.

☐ Everyday banking ☐ Savings ☐ Investment ☐ Other (please specify)

Visa Debit card ☐ Standard grey ☐ Pink camo ☐ Army camo ☐ Navy camo ☐ RAAF camo

Visa Debit Cards can only be attached to transactional accounts that are one to sign.

Signature Date / /

Authorisation by existing owner/s or Authorised Representative/s

By signing this Application Form, I/we acknowledge and agree to the following:

- To comply with the terms and conditions of the Defence Bank Products and Services – Conditions of Use and am aware that fees and charges may apply as detailed in the Defence Bank Fees and Charges Schedule. Both of these documents are available at Defence Bank branches and at **defencebank.com.au**.
- It is an offence under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (Cth) (AML/CTF Act)* to give false and misleading information.
- Understand that if I provide Defence Bank with incomplete or inaccurate information that Defence Bank may not be able to provide the products and services that are being sought.
- Acknowledge the signatory/s only have access to transact on the above nominated accounts via an issued Visa Debit card or other means of accessing the nominated account/s.
- Understand the liability for any debts incurred by the signatory/s using a Visa Debit card or any other means of accessing the nominated account/s.
- That this authority will be in operation until Defence Bank is notified of any changes in writing or a nominated signer wishes to revoke their signing authority.

By giving access to an authorised person you are giving them authority to some, or all of the following:

- Transfer money/pay someone.
- Access Online Banking and the App facilities.
- Make a BPAY payment.
- Make international transfers.
- View balances and transaction history.
- Set up notifications (alerts).
- Set up Pay ID.
- Make cash withdrawals.
- Remove themselves as a signatory.
- Update their own details.

Member name or Authorised Rep (POC)

Member signature

Date / /

Joint member name or authorised signer

Joint member signature

Date / /

Update account signatories

Defence Bank

Office use only

Identification and form verification check

Staff name 1		Staff name 2	
Signature		Signature	
Date	/ /	Date	/ /
Supporting documentation authorising the change obtained and accepted?	Yes ☐ No ☐	Branch name	

ID verification

All member/s and/or signer/s identity has met Defence Bank ID policy and process — Yes ☐ No ☐

Access methods

Signatory relationships loaded to nominated account/s (including cards and Online Banking access) — Yes ☐ No ☐

Signatory relationships removed from nominated account/s (including cards and Online Banking access). — Yes ☐ No ☐

Defence Bank Limited ABN 57 087 651 385 AFSL/Australian Credit Licence 234582. Level 10, 31 Queen Street, Melbourne VIC 3000